



## Re: Request For Stop Payment

Please make stop payment of the following cheque issued by me/us. The details of the cheque are as follows:

Account Number: 

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Cheque Date(s): \_\_\_\_\_

Cheque(s) Number: \_\_\_\_\_

Cheque(s) Amount: \_\_\_\_\_

Beneficiary (ies): \_\_\_\_\_

Reason for Stop Payment: \_\_\_\_\_

I/We have read and understand that our request for the stop payment is subject to the following conditions and I/We agree to abide by it.

1. JYOTI BIKASH BANK LTD. shall not be responsible for any loss or damage that may be caused to me/us in the event of the cheque being paid in good faith even after exercising reasonable care and control.
2. This stop payment instruction will automatically expire after six months from the date of the cheque or the date of recording whichever is earlier.
3. JYOTI BIKASH BANK LTD. is indemnified against all costs that may incur in relation to any action or suit in carrying your instructions.
4. The stop payment will be recorded in our books/system on the day JYOTI BIKASH BANK LTD. receives your instruction. Jyoti Bikash Bank Ltd. assumes no responsibility, in case the cheque was paid prior to our recording your stop payment instruction(s).
5. The account holder needs to pay any charge related to the above instruction.
6. For Bank charges

Please debit my/our account number.....

I/We will pay cash

Sincerely Yours,

\_\_\_\_\_  
Authorized Signatory(ies) of the Account.